

Kāpiti Coast Funeral Home

there in times of need

FUNERAL PRE-PLANNING



From left - John Duncan, Merryn Malcolm, Andrew Malcolm, Graham Orchard, Diane Brady, Rodney Hopkirk

HINEMOA ST PARAPARAUMU
www.kapiti.coast.funeral.home.co.nz

04-298 5168

REGISTRATION DETAILS — Required

Your Surname: _____

Maiden Surname: _____

First names: _____

Address: _____

Phone number: _____ Your Gender: _____

Occupation during working life: _____

Date of Birth: _____ Place of Birth: (Town) _____

Country: _____ Years in NZ: _____

Ethnic origin: _____ Descended from NZ Maori Yes No

Father's full name: _____

Father's occupation: _____

Mother's full name: _____

Mother's name at birth: _____

Mother's occupation: _____

1st marriage/de facto/ civil union to (surname): _____

First names: _____

Gender of Spouse: _____

Where married: _____ Your age at marriage: _____

2nd marriage/de facto/civil union to (surname): _____

First names: _____

Gender of Spouse: _____

Where married: _____ Your age at marriage: _____

Living spouse's birthdate: _____

Birthdate of each son: _____

Age at death of deceased son(s): _____ daughter(s): _____

Birthdate of each daughter: _____

FUNERAL DETAILS — Optional

Cremation

Burial

Service Person: Yes No

Service Details: _____

Funeral / Gathering Venue: _____

Religion (if any): _____

Minister/Celebrant: _____

Casket type: _____

Floral arrangements: _____

Readings / Poems: _____

Music or hymns: _____

Interment at: _____

Ashes disposal: _____

Other Requests: _____

Next of Kin: _____

Address: _____

Relationship to you: _____

Telephone number: _____

Email address: _____

Name address of Solicitor or Executor: _____

Address of Solicitor or Executor: _____

Funeral Account to be sent to: _____

Other requirements: _____

Planning ahead

Being prepared and recording your own choices is very astute, and something we encourage, if not for yourself but to lift the decision-making burden on those left behind.

On the inside of this pamphlet is a form with the details required for formal registration of death, and an opportunity to note down some specific personal requirements for the funeral.

We have other pamphlets put together to assist you, and these include: Funeral Costs; Prepayment; Embalming; Catering; Bereavement Support; Memorials; Ashes. This Information can also be found on our website www.kapitifuneral.co.nz

The Role of the Funeral Director

Our role, as your Funeral Director, put simply is to arrange and organize all legal and personal matters when death occurs and to facilitate a successful funeral.

Within our role we can organise for you:

- Burial plots or cremation bookings
- Doctor's certificates
- Venue booking for gathering, for catering
- Celebrants or Minister
- Organist, soloists, musicians
- Source, edit and prepare the music for before, during and after service
- Create photo tributes, provide professional photo and image editing
- Newspaper notices and acknowledgement notices drafting and inserting
- Floral tributes and unique natural arrangements
- Service sheet layout; professional design available
- Full colour printing, can be printed to edge, trimmed and folded to size
- Ashes - arrangement of scattering or ashes burial
- Memorial registers, Remembrance bookmarks and Thank-you cards
- Live streaming and recording, and or videoing of Funeral Service
- Catering; at a Church, Funeral Home, or at a family residence
- Payment of gratuities to Celebrant, organist etc
- Attendance to all legal documentation including; Registration of death, Burial warrants, Medical refereeing for cremation etc
- Memorials; by Kapiti Memorials
- Bereavement Support Service

In fact no matter what you require, as long it is physically and legally possible, we will endeavour to arrange anything to do with funerals, anywhere, at anytime. Our office hours are Mon-Fri 8.30am—5.00pm, but your phone call will always be answered by one of our own staff, 24 hours a day. *Call us on 04 298 5168.*